

**SACRAMENTO PERENNIAL
PLANT CLUB**

Grants Committee

1108 3rd Avenue, Sacramento, CA 95818

sppcgrants@gmail.com

www.sacramentoperennialplantclub.org

SACRAMENTO PERENNIAL PLANT CLUB

Saul Wiseman Grant Application 2019

The purpose of the *Saul Wiseman Grants* is to promote gardening and horticultural activities with an emphasis on education, service, or enhancement to our community. Non-profit groups and schools within in the County of Sacramento are encouraged apply. Applicants may request up to \$600.

HOW TO APPLY:

1. Download SPPC Grant Application from our website: www.sacramentoperennialplantclub.org
2. Complete Parts A & B (pages 2, 3, and 4) of the Grant Application.
3. Submission of Grant Application: send an electronic version or a scanned copy to: sppcgrants@gmail.com , **OR** mail a paper version to: SPPC Grants Committee, c/o Jane Thompson, 1108 3rd Avenue, Sacramento, CA 95818.

For electronic submissions: download in Adobe Reader XI (available for free at the Adobe website) and insert your text and required signatures.

4. Electronic applications must be RECEIVED NO LATER than January 15, 2019. Mail-in applications must be POSTMARKED NO LATER than January 15, 2019.
5. Attachments: You may submit up to 2 pages with your application that support your proposal and may include photos with captions, drawings, garden plans, or other details concerning the proposal. Paper versions cannot be returned.
6. Notification: announcement of all funded proposals will be posted on February 15, 2019 on our website: www.sacramentoperennialplantclub.org. Recipients may be notified in advance of this date, upon approval of the SPPC Board.
7. Funding: Funds will be awarded at the regular monthly SPPC meeting on February 28, 2019, at the Shepard Garden and Arts Center, 3330 McKinley Blvd., Sacramento, CA.
8. Project Completion: 11/1/2019. The Grants Committee will contact recipients to schedule a visitation day in the Spring or early Fall to see your project upon (or nearing) completion.

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SAUL WISEMAN GRANT APPLICATION 2019

PART -A-

- All organizations must be non-profit status in order to receive a Saul Wiseman Grant.

Name of Grant Project: _____

Location (physical address) of the Project: _____

Amount requested from SPPC: \$ _____ Total Budget (If part of a larger project): \$ _____

Non-Profit Group Name: _____

Address: _____

EIN No.: _____

Name of Grant Contact Person: _____

Title: _____

Phone No.: _____ Email address: _____

Award Check to be made payable to: _____

(Awards cannot be made payable to an individual.)

Estimated date of completion for funded portion of Grant Project: _____

Please mark below ALL that apply to your Non-Profit Group:

- | | |
|---|--|
| <input type="checkbox"/> Community or Social Services | <input type="checkbox"/> Garden Club |
| <input type="checkbox"/> Youth Group (Scouts, FFA, 4-H, etc.) | <input type="checkbox"/> Community Garden |
| <input type="checkbox"/> After-School Program | <input type="checkbox"/> Foundation / Arts Group |
| <input type="checkbox"/> School (Public or Private) | <input type="checkbox"/> Other: _____ (specify) |

How did you hear about the SPPC Grants Program? _____

SAUL WISEMAN GRANT APPLICATION 2019

PART -B-

Name of Grant Project: _____

1. What is the purpose of your project? Explain what you will be doing, and how the project promotes gardening and horticultural activities.

2. Specify what the grant funds be used for. If the project is part of a larger project and requires additional funding to complete, explain how you will obtain these funds.

3. Who will be involved in accomplishing this project? Who will be coordinating, leading, providing expertise, etc.?

4. Who will most likely benefit from this project and in what ways?

5. Give a brief timeline for executing and completing this project.

6. What is your plan for making this project sustainable and enduring? Explain how you will provide for the future ongoing care and maintenance of the project.

SAUL WISEMAN GRANT APPLICATION 2019

PART -B- (Cont.)

Name of Grant Project: _____

Budgeting Details:

We prefer that you list all the items you intend to purchase according to the following categories, and give an estimated Total for each.

*The Grand Total should be the Amount requested from SPPC, (PART A, p.2)

Plants, Seeds, etc.- _____	Total: _____
_____	_____
Supplies, Materials, etc.- _____	Total: _____
_____	_____
Equipment, Tools, etc. - _____	Total: _____
_____	_____
Other: _____	Total: _____
	*Grand Total: _____

Note: To be considered, each Grant Application MUST be reviewed, signed, and dated by the Non-Profit Group Administrator AND the Grant Contact Person.

I have read this completed Grant Application (Part A and B) in its entirety and assume responsibility for the expenditure of any funding received from the Sacramento Perennial Plant Club.

Non-Profit Group Administrator _____ Date _____

Grant Contact Person _____ Date _____